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Customs checklist – exporting goods to the EU

To help businesses get ready for the new customs arrangements from 1 January 2021

Do you have a UK Economic Operator Registration Identifier (EORI) Number?		Notes
You must obtain an EORI Number	<input type="checkbox"/> Obtain a UK Economic Operator Registration Identifier Number (“EORI”)- you can do this online via your account with HMRC (Your Business tax Account or “BTA”) or via an online form. Links to the HMRC website: https://www.gov.uk/eori https://www.tax.service.gov.uk/shortforms/form/EORIVAT?details=&vat=yes	
Are you moving goods from the UK to the EU?		Notes
Will you be wanting to submit declarations yourself?	<input type="checkbox"/> Do you have a “Badge(s)” from the Community Service Providers (“CSP”s) to access their systems and file the submissions at the ports/airports that you will bring goods into? <input type="checkbox"/> Do you have a badge to link to HMRC’s CHIEF (or CDS) systems? <input type="checkbox"/> Do you have third party software to link the CSPs and CHIEF/CDS? <input type="checkbox"/> Will you be using “Roll On/Roll Off” (“RoRo”) ports e.g. Dover, Channel Tunnel? <input type="checkbox"/> If using the RoRo ports, have you checked whether they require pre-lodgement or temporary storage entries? <input type="checkbox"/> Have you checked whether your haulier will submit declarations? <input type="checkbox"/> Are you aware that the declarations have to be submitted at least 1 day before the goods reach the port, otherwise the goods/haulier will be refused entry to the port? <input type="checkbox"/> Have you checked whether you require an export licence for your goods? <input type="checkbox"/> Have you got a certificate of origin for your goods?	



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	<input type="checkbox"/> Have you checked your Inco/shipping terms to see who is responsible for the declaration, duty and VAT at the EU country of destination? <input type="checkbox"/> Does your haulier have the necessary safety and security certificates or are they expecting you to do them and a permit to enter Kent (if using Dover or Channel Tunnel as exit from UK)?	
Will you be using an agent?	<input type="checkbox"/> Have you checked that the agent has capacity to do the work? Some agents are unable or unwilling to take on new business because they do not have the capacity to do the work	
Have you considered alternative structures in the EU for goods that may be imported into the EU from the rest of the world and then distributed in the EU without being routed via the UK?	<input type="checkbox"/>	

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